



# Report of Project Management Unit meeting Andrijevica, July 12<sup>th</sup>, 2023





## Project information

Project title	Agroforestry practices in West Balkan for sustainable development: weaknesses and strengths
Project acronym	AGFORWEB
Project reference number	2022-1-RS01-KA220-HED-000089900
Coordinator	University of Belgrade
Project start date	December 1, 2022
Project duration	24 months

## Document control sheet

Title of the Work Package	WP1 Project Management
Title of Deliverable	Report of Project Management Unit meeting
Institution(s) and Author/s of the deliverable	University of Montenegro Milena Đokić Checked: dr Milić Čurović
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Status of the document	Final



## AGENDA

### *PMU meeting*

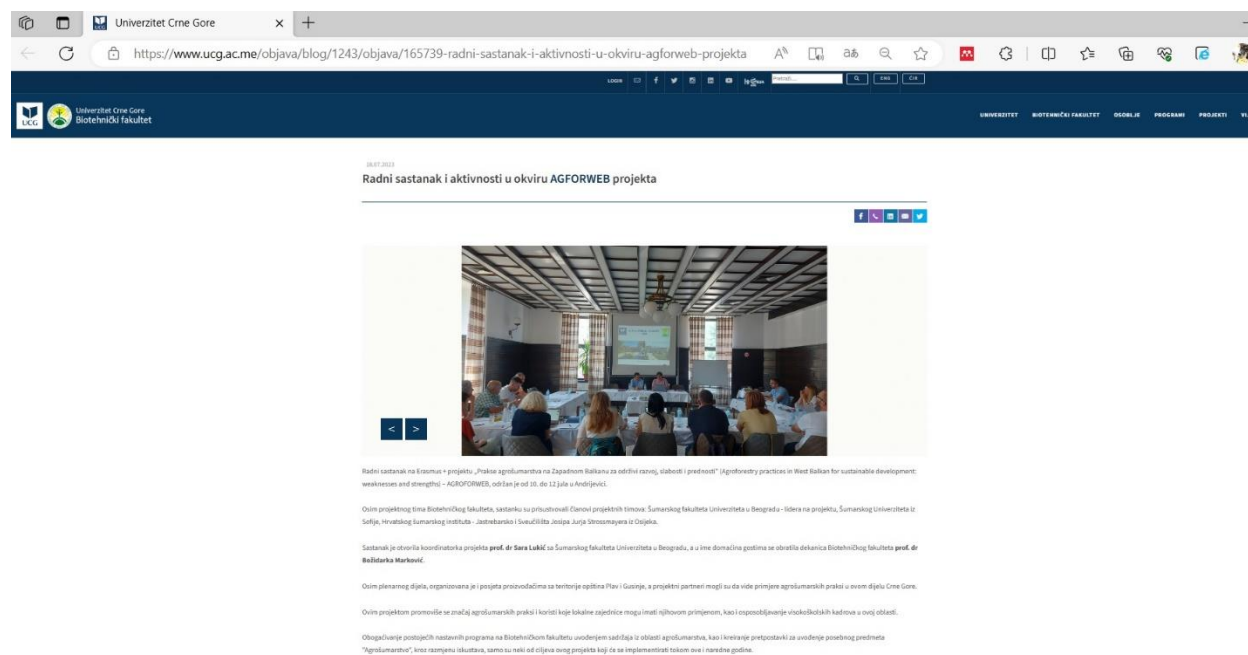
Wednesday 12 <sup>th</sup> July 2023	
<i>08:45 – 09:00 h</i>	Registration of participants
	Quarterly report on project activities (dr Sara Lukić)
<i>09:00 - 13:00 h</i>	Guide for reporting and correspondence and financial reporting (MSc Aleksandar Baumgertel)
	Action plan for next 3 months (dr Sara Lukić)
	Discussion and closing the meeting



Participants from 5 partner institutions - University of Belgrade Faculty of Forestry, Serbia (UB); University of Montenegro Biotechnical faculty (UOM); University of Forestry from Sofia, Bulgaria (UFS); Josip Juraj Strossmayer University of Osijek Faculty of Agrobiotechnical Sciences (UNIOS) and Croatian Forest Research Institute from Jastrebarsko, Croatia (CFRI) were present at the meeting (18 participants).

The list of attendees is present below.

Project Management Unit (PMU) meeting of the project Agroforestry practices on West Balkan: weaknesses and strengths – AGFORWEB was held on Wednesday 12. July 2023. The information on holding the meeting was posted on the official website of the University of Montenegro, Biotechnical Faculty <https://www.ucg.ac.me/objava/blog/1243/objava/165739-radni-sastanak-i-aktivnosti-u-okviru-agforweb-projekta> :



The meeting was opened by dr Sara Lukić and briefly presented the report of activities from the previous period (three months).

Dr Sara Lukić presented the plan and deadlines for the next period:

- For WP3 is necessary to send a supplementary explanation for changing the curriculum. Curriculum improvement to be done by the end of September- 2023.
- Organize study visits and guest lectures in the countries of the consortium. The first was carried out in Montenegro on 11 July, 2023. A framework plan for study visits has been determined. The first study visit is planned for October 2023, organized by UNIOS. A study visit to Istria, which will be organized by CFRI, is planned for the end of April. The study visit to Bulgaria is planned for the first week of July 2024, and finally study visit in Serbia will be organized in October 2024.



- The guide for farmers should be completed by the end of August, so that they will be available to the wider community in September. Also, plan workshops with producers until the end of the project.
- It is proposed that the creation of the database be completed in the second half of September 2023.

The team members made suggestions for the organization and number of study visits in the consortium countries.

The following presentation of the Project Management Unit meeting was presented by Aleksandar Baumgertel about Guide for reporting and correspondence and financial reporting. He explained the technical procedure for filling out the financial report and answered the doubts of the team members.

The meeting ended at 12:45.

### ATTENDANCE LIST

No	Name	Organization
1	Ivana Antolović Smoljan	Croatian Forest Research
2	Dijana Vuletić	Croatian Forest Research
3	Sara Lukić	University of Belgrade
4	Predrag Miljković	University of Belgrade
5	Stefan Miletić	University of Belgrade
6	Angelina Novaković	University of Belgrade
7	Aleksandar Baumgertel	University of Belgrade
8	Milena Đokić	University of Montenegro
9	Dušica Raonjić	University of Montenegro
10	Vladimir Ivezic	Josip Juraj Strossmayer University of Osijek
11	Dalida Galović	Josip Juraj Strossmayer University of Osijek
12	Vladimir Margeta	Josip Juraj Strossmayer University of Osijek
13	Jelena Beloica	University of Belgrade
14	Georgi Kostov	University of Forestry Sofia Bulgaria
15	Ivan Ivanov	University of Forestry Sofia Bulgaria
16	Metodi Atanasov	University of Forestry Sofia Bulgaria
17	Milić Čurović	University of Montenegro



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Jelena Lazarević

University of Montenegro

